



बैंक नोट मुद्रणालय, देवास (म.प्र.)
BANK NOTE PRESS, DEWAS (M. P.)

(आईएसओ : 9001 एवं आईएसओ : 14001 प्रमाणित इकाई)

(ISO : 9001 & ISO : 14001 Certified Unit)

भारत प्रतिभूति मुद्रण तथा मुद्रा निर्माण निगम लिमिटेड की इकाई
A Unit of Security Printing & Minting Corporation of India Limited
मिनिरत्न श्रेणी-I, सीपीएसई

CIN : U22213DL2006GOI144763

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Miniratna Category - I CPSE

(भारत सरकार के पूर्ण स्वामित्वाधीन)

(Wholly owned by Government of India)

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Advt.No. BNP/HR/07/2019-III

Bank Note Press, Dewas (BNP) is one of the nine units under the "Security Printing and Minting Corporation of India Limited" (SPMCIL), a Mini Ratna Category-I, Central Public Sector Enterprise Company, a wholly owned company of Government of India, incorporated on 13th January, 2006 under the companies Act, 1956 with the objective of designing, manufacturing of Bank Notes & Security Inks etc. SPMCIL is under the administrative control of Ministry of Finance with its Registered and Corporate Office at 16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi, invites applications for the post of Consultant at Supervisor & Workmen level on fixed tenure contract basis for a period up to 31-03-2024 from those who have retired on superannuation from Govt./PSU/SPMCIL service:

Name of the post	Eligibility Criteria	Emoluments
Consultant at Supervisor level	i) Retired from Govt. /PSU/SPMCIL service (from S-1 to S-2 Level) having functional knowledge and hands on experience in the Printing, Maintenance and Control departments of Security Printing Organization or Currency Printing Organization. ii) Retired with Pay Matrix Level-6 in Pay Scale-Rs.35400-112400/- to Level-7 in Pay Scale- Rs.44900-142400/- as per 7 th CPC.	Rs.40,000/- per month (All inclusive)
Consultant at Workmen level	i) Retired from Govt. /PSU/SPMCIL service (from W-1 to W-6 Level) having functional knowledge and hands on experience in the Printing, Maintenance and Control departments of Security Printing Organization or Currency Printing Organization. ii) Retired with Pay Matrix Level-1 in Pay Scale-Rs.18000-56900/- to Level-6 in Pay Scale Rs.35400-112400/- as per 7 th CPC.	Rs.30,000/- per month (All inclusive)

➤ General Conditions for engagement on fixed tenure contract basis are as under :

1. The candidate must fulfill the above eligibility criteria.
2. **Age Criteria:** Candidate should be less than 64 years as on the last date of receipt of application.
3. **Period of engagement:** for the period up to 31.03.2024. (subject to performance of work).

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4. The consultants shall observe normal working hours of the Unit and may be required to sit late and called on Sundays/ Holidays whenever necessary.

5. The selected candidate will not have any claim over other emoluments/benefits/compensations available to other SPMCIL employees. However, for any out stations travel as per the requirement, with the prior approval of the competent authority, only the expenses towards travelling, lodging and boarding (as per SPMCIL Travel rules/policies) will be borne by SPMCIL.

6. The selected candidates will also have no right whatsoever to claim for regular employment in SPMCIL by virtue of being engaged through fixed term contract.

7. There shall be no criminal case pending against the candidate. The candidate should not have been compulsorily retired by the Govt./PSU/ SPMCIL. A self-declaration in this regard to be submitted by the candidate. (Attached self-declaration format)

8. The engagement may be terminated at any time without assigning any reason by giving a notice of 15 days.

9. The Consultants will be discharged as and when alternative arrangements are made to attend to the work allotted to them.

10. Last date of Applications and to be addressed to : Application in the specified format addressed to the Chief General Manager, Bank Note Press, Dewas along with relevant enclosures e.g. Copy of PPO Book etc., must reach by post or by hand to Bank Note Press, Dewas-455001, latest by **11.04.2023** Applications received after due date will not be entertained (application format attached).

11. Selection Procedure: The candidates, fulfilling Eligibility Criteria and General Conditions after scrutiny of the applications will attend interview on **12.04.2023** before the constituted committee. As per recommendation of the Committee and after approval of the Competent Authority, the selected individuals may be intimated for engagement on fixed tenure basis as Consultant at Supervisor/Workmen level.

12. Details of Terms & Conditions are available in the attached Annexure-I.


Manager (HR)
For Chief General Manager

TERMS & CONDITIONS OF CONTRACT AGREEMENT

1. The tenure of engagement will be initially for period upto 31.03.2024 with effect from the date of joining, which may be reduced or extended at the discretion of the Company.
2. You will be posted to work at Bank Note Press, Dewas (a unit of SPMCIL).
3. You will have to work, under the direct Control/ guidance/ orders/ supervision of the undersigned/designated officials. Communication regarding your duties and responsibilities will be issued separately.
4. You will not sign or certify documents or pass bills etc. pertaining to the department and will not supervise or control the work of BNP Dewas A unit of SPMCIL employees. However, you can interact with the concerned officials/departments regarding the progress/execution of work assigned to you.
5. The contractual appointee will be required to work in accordance with the timings observed by Bank Note Press, Dewas. Holidays applicable will be the same as applicable to the employees of SPMCIL posted at this Unit.
6. The contractual appointee will be paid a Consolidated of Rs.30,000/- per month (all inclusive) in case of Workmen and Rs. 40,000/- per month (all inclusive) in case of Supervisors.
7. Absence during the month, other than the authorized leave, will not be reckoned for the purpose of payment of Compensation. Deduction will be made on pro-rata basis for the number of days of such absence in that month.
8. The Income tax and other statutory deductions as applicable will be deducted at source from the payments made to you.
9. The contractual appointee will be entitled for paid leave of one day for every 20 days of work including weekly holidays and other applicable holidays. The leave may be availed with the prior approval of the controlling officer only after it actually becomes due and not in advance/ anticipation.
10. You will be reimbursed premium for Mediclaim Policy upto Rs.2Lakhs from a PSU Insurance Company for self, spouse and dependent children for the period of engagement exceeding 6 months. No other medical benefits shall be available.

11. You will also be reimbursed premium for Accidental Insurance coverage of Rs.3 lacs for yourself only from a PSU Insurance Company for the period of engagement only exceeding 6 months.
12. During the tenure of this engagement, the contractual appointee will wholly devote to work assigned and will not undertake any other employment either on full or part time basis. Any violation of this condition will entail immediate termination of engagement notwithstanding clause 16 below.
13. The contractual appointee will have to give a declaration that there is nothing adverse against you either presently or in the past which would disqualify you for being engaged in service. Following shall constitute disqualification for appointment:
 - Insolvency
 - Pendency of investigation/trial in relation to a criminal offence.
 - Conviction by court of Law, for criminal offence.
 - Dismissal/termination from the services in your previous employment(s) pursuant to disciplinary action.
14. You will maintain absolute secrecy and confidentiality in matters relating to the official documents and /or information which you acquire during the tenure. You shall at all times during your tenure maintain absolute integrity, discipline, devotion to duty and do nothing against the interest of SPMCIL. Any contravention of this condition will entail immediate termination of your engagement notwithstanding clause 16 below.
15. Your performance will be reviewed periodically to ensure completion of assignment(s) entrusted to you. In the event of performance being unsatisfactory. Your services are liable to be terminated without any notice and/or without assigning any reason thereof notwithstanding clause 16 below.
16. Management has the right to terminate your services by giving one month's notice or by giving one month's consolidated compensation in lieu of such notice during your tenure. Similarly; if you wish to foreclose your tenure you can do so by giving one month's notice in writing or by depositing one month's Consolidated Compensation in lieu of such notice.
17. Any other matter regarding your engagement not dealt with herein shall be governed at the sole discretion/decision of the management which will be binding on you.

Advt. No. BNP/HR/07/2019-III
APPLICATION FOR THE POST OF 'CONSULTANT'

1. Name of the post:

2. Name of the Candidate:

3. Father's name:

4. Date of Birth

Age as on (01.04.2023):

5. Permanent Address:

6. Address for correspondence:

7. Phone numbers :

8. Date of retirement on superannuation:

9. Religion:

10. Nationality:

11. Whether belonging to SC/ST/OBC/Ex-serviceman/Physically Handicapped:

12. Details of Educational Qualifications starting from professional to matriculation:

S.No.	Details of Exams	Year of Passing	Subject	Marks	Board/ University

13. Details of Experience Starting from latest employment:

Name of Organization	Position Held & Level	Period		Pay-scale with pay	Total emoluments	Brief description of duties
		From	To			

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Paste here your
Recent
Passport size
Photograph
with signature

14. Whether any relative already working with SPMCIL
If yes, specify the relationship

15. Details of Computer Knowledge & Experience:

16. Copies of Certificates/testimonials to be enclosed as per attached **Annexure-'A'**

DECLARATION

I _____ hereby affirm and declare that the statements made in the application are true and unexaggerated. I undertake that any misrepresentation or material omission made in this application form will render the undersigned liable to immediate dismissal. Above details are true and correct to the best of my knowledge and belief.

Date: ____/____/____

Place: _____

(Signature of the Applicant)

Annexure-'A'

- ✓ Check list of the documents to be enclosed with an application for the post of Consultant at Workmen Level –

Sr. No.	Particular	Yes/No	To be marked as 1, 2, 3 etc. for the documents
1.	Copy of retirement order etc.		
2.	Last Payment Slip (IDA / CDA/ Other)		
3.	Appointment Order & Promotion Order with respect to level & designation		
4.	Supporting documents of level & designation at the time of retirement in IDA/ CDA/ Payscale		
5.	PPO Copy, if applicable		
6.	Age proof any (10 th /12 th leaving certificate / Marksheet etc)		
7.	Experience Certificates		

Total number of documents: _____