

FORM NO. - 1

NAME:	DT. OF JOINING:	
DESIGNATION:	BASIC SALARY:	

SI. No.	Details/Description of property and its location (See Notes 1 & 5 overleaf)House/Building/Land No.	If not in own name, state in whose name held and his/her relationship, if any, to the employee	How and when acquired. (See Notes 2 & 6 overleaf)	Value of the Property. (See Notes 3 overleaf)	Total annual income from the property	Remarks
1	2	3	4	5	6	7



Note : 1	If the property is not wholly owned the extent of share may also be indicated.
Note : 2	For the purpose of Col.4 the term 'lease' would mean a lease of immovable property from year to year or for any term exceeding one year of reserve
	yearly rent. When, however, the lease of immovable property is obtained from a person having official dealings with the employee, such a lease
	should in this column irrespective of the term of the lease whether it is short term or long term, and the periodicity of the payment of rent.
Note : 3	In Column 5 should be shown:
(a)	Where the property has been acquired by purchase, mortgage or lease, the price of premium paid for such acquisition.
(b)	Where it has been acquired by lease the total annual rent thereof also and
(c)	Where the acquisition is by inheritance, gift or exchange the approximate value of the property so acquired.
Note : 4	The annual return in respect of immovable property may also be submitted in this Form as on 1st January.
Note : 5	Name of District, Division, Taluka & Village in which the property is situated and also its distinctive number etc. will be given in Col.2
Note : 6	Whether by purchase, mortgage, lease, inheritance, gift or otherwise and name with details or person/persons from whom acquired. Address and
	connection, if any, with the person/persons concerned are also to be given in Column.
	Signature:
	Date :



FORM NO. – 2

STATEMENT SHOWING DETAILS OF **ASSETS (OTHER THAN IMMOVABLE PROPERTY) AND LIABILITES** UNDER RULE 23 OF SPMCIL CDA RULES, 2010 ON FIRST APPOINTMENT AND ALSO SUBMISSION OF RETURN ON 1ST JANUARY OF EACH CALENDER YEAR.

NAME:	DT. OF JOINING	
DESIGNATION:	BASIC SALARY:	

		ASSETS			LIAE	BILITIES
A. Liquid Assets & Inve	estment (including deposits &				1. Liabilities to the Bar	nk/Financial Institution
Description	Amount/original price	Held in the name of & relationship	How acquired	Annual income derived		
1	2	3	4	5		
					2. Liabilities to friends	& relatives.
B. Movable properties	(Ref. Note 3 overleaf)				3. Other liabilities, if ar	ıv
1	2	3	4	5	o. Outlot habilitioo, ii al	• 9
					Date :	Signature

N.B.: Additional sheets may be attached where necessary.



Note : 1	In the case of share, securities, debentures etc., face value and approximate market value as on the date of statement may be mentioned.
Note : 2	In the case of Life Insurance Policies the date of maturity also may be stated.
Note : 3	Under 'B' information may be given regarding items like :
	(a) gold/ gold ornaments (approximate weight only be stated), (b)Silver including ornaments etc. (approximate weight only),
	(c) Other precious metals, items of jewellery, precious stones forming part of jewellery etc.
	Approximate value to be stated (i) Car, (ii) Scooters/ Motor Cycles , (iii) Refrigerator/Air Conditioners,
	Radio/Radiogram/Television sets and any other articles the value of which individually exceeds Rs.20,000/- in case of board level, below board level
	Executives & Supervisors and Rs.15,000/- in case of Workers.
Note : 4	In Column4, may be indicated whether the property was acquired by purchase, gift or otherwise.
Note : 5	Under liabilities, brief details should be given.
	Signature:
	Date :



FORM NO. – 3

STATEMENT OF ASSETS & LIABILITIES

STATEMENT IN RESPECT OF **SHARES / DEBENTURES AND INVESTMENT IN MUTUAL FUND SCHEME ETC** UNDER RULE 23 OF SPMCIL CDA RULES, 2010 AS ON 1ST JANUARY OF EACH CALENDER YEAR IN EMPLOYEES OWN NAME AND ALSO THOSE HELD IN THE NAME OF SPOUSE AND DEPENDENTS.

	ALSO THOSE HELD IN THE NAME OF STOUGH AND DET ENDENTS.						
NAM	E:				DT. OF JOINING :		
DESIGNATION:					BASIC SALARY:		
SI. No.	Name of the Company	No. of Shares	Face Value	Cost of Acquisition	Whether promotors'/ employees' quota	How acquired	Position held at the time of acquisition and if the company had any borrowing or other facilities at that time.
1	2	3	4	5	6	7	8
	A: SELF						
	B: SPOUSE & DEPENDENT CHILDREN						
2	Any addition/deletion to	this statement as	on 1st January	and the profit/l	oss incurred by me are	given below :	
Place	:	•		<u> </u>			<u>'</u>
Date :	·					Signature :	



		To be submitted along with the Assets & Liabilities S	Statement as on 1st January of every year					
	ex	Form for giving information under Rule 23 of SPMCIL CDA Rules - 2010 where total transceed Rs.20,000/- in case of board level, below board level Executives & Supervisors and Rs.						
1	Name and Designation							
2	Sca	e of Pay & Grade Pay						
3	Details of each transaction made in shares, securities, debentures, mutual funds Scheme etc., during the calendar year. Also specify whether shares obtained from Promotors / Directors / Employee quote.							
4	Part	iculars of the party/ firm with whom transaction is made.						
	a)	Is party related to you ?						
	b)	Did you have dealing with the party in your official capacity at any time or is the applicant likely to have any dealings with you in the near future?						
5	Sou	rce or sources from which financed ?						
	a)	Personal Savings						
	b)	Other sources giving details						
6	Any	other relevant fact which you may like to mention						
	clarat reby	ion declare that the particulars given above are true.						
Plac	ce :							
Dat	te :		Signature :					



SPMCIL

ANNEXURE - III

DETAILS OF FAMILY OF THE EMPLOYEE INCLUDING DEPENDENTS UNDER RULE 23 OF SPMCIL CDA RULES 2010 ON FIRST APPOINTMENT

NAME:	DT. OF JOINING:	
DESIGNATION:	BASIC SALARY:	

SI. No.	Name of the Family Members	Relationship with the employee	Whether Dependent or Not	Nationality	Age	Occupation	Residential Address
1	2	3	4	5	6	7	

Ihereby declare that I have no illegal marital status and the particulars furnished above are complete, true and correct as on date
and undertake to keep the above particulars upto date by notifying to management any addition or alteration

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