



Bid Number/बोली क्रमांक (बिड संख्या)[:] GEM/2023/B/3883040 Dated/दिनांक : 08-09-2023

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण		
Bid End Date/Time/बिड बंद होने की तारीख/समय	18-09-2023 12:00:00	
Bid Opening Date/Time/बिंड खुलने की तारीख/समय	18-09-2023 12:30:00	
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)	
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Finance	
Department Name/विभाग का नाम	Department Of Economic Affairs	
Organisation Name/संगठन का नाम	Security Printing And Minting Corporation Of India Limited (spmcil)	
Office Name/कार्यालय का नाम	Madhya Pradesh	
ltem Category/मद केटेगरी	Manpower Outsourcing Services - Minimum wage - Skilled; Others; Driver - HMV , Manpower Outsourcing Services - Minimum wage - Skilled; Others; Mechanic - Automobile , Manpower Outsourcing Services - Minimum wage - Unskilled; Others; Mazdoor/Labour	
Contract Period/अनुबंध अवधि	1 Year(s)	
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes	
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/	Yes	
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/	Yes	
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer	
Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया	No	
Type of Bid/बिंड का प्रकार	Single Packet Bid	
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days	
Estimated Bid Value/अनुमानित बिड मूल्य	1575520.19	

Bid Details/बिड विवरण	
Evaluation Method/मूल्यांकन पद्धति Total value wise evaluation	
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वितीय दस्तावेज ब्रेकअप आवश्यक है	Yes

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाईजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	31511

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%)/ईपीबीजी प्रतिशत (%)	10.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	14

- (a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।
- (b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी:

General Manager Bank Note Press Dewas madhya pradesh, Department of Economic Affairs, Security Printing and Minting Corporation of India Limited (SPMCIL), Ministry of Finance (Mangesh Kasvekar)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes	
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes	
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- 1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

- 4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
- 5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
- 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
- 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
- 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Scope of work & Job description: 1693217970.pdf

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act: 1693218060.pdf

Manpower Outsourcing Services - Minimum Wage - Skilled; Others; Driver - HMV (1)

Specification	Values	
Core		
Skill Category	Skilled	
Type of Function	Others	

Specification Values		
List of Profiles	Driver - HMV	
Educational Qualification	High School	
Specialization	Not Required	
Post Graduation	Not Required	
Specialization for PG	Not Applicable	
Experience	2 Years of experience in operation of JCB make backhoe loader	
State	NA	
Zipcode	NA	
District	NA	
Addon(s)/एडऑन		
	Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 2	NA	
Title for Optional Allowances 3	NA	
Title for Optional Allowances 1	Admin+ID card+ PVR charges @2%	
Designation	JCB Operator	

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Subhash Kumar	455001, General Manager Admin Office , Bank Note Press, Dewas	1	 Minimum daily wage (INR) exclusive of GST: 695 Bonus (INR per day): 57.89 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 13.9 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 ESI (INR per day): 22.59 Provident Fund (INR per day): 90.35 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 12

Manpower Outsourcing Services - Minimum Wage - Skilled; Others; Driver - HMV (2)

Values
Skilled
Others
Driver - HMV
High School
Not Required
Not Required
Not Applicable
2 Years of experience in driving heavy vehicle
NA

Specification	Values
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 3	NA
Designation Vehicle Driver	
Title for Optional Allowances 2 NA	
Title for Optional Allowances 1	Admin+ID card+ PVR charges @2%

Consignees/Reporting Officer/परेषिती / रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Subhash Kumar	455001, General Manager Admin Office , Bank Note Press, Dewas	2	 Minimum daily wage (INR) exclusive of GST: 695 Bonus (INR per day): 57.89 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 ESI (INR per day): 22.59 Provident Fund (INR per day): 90.35 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 12

Manpower Outsourcing Services - Minimum Wage - Skilled; Others; Mechanic - Automobile (${f 1}$)

Values	
Skilled	
Others	
Mechanic - Automobile	
ITI or 3 Years of experience in the Automobile Vehicle maintenance	
Not Required	
Not Required	
Not Applicable	
0 to 3 Years	

Specification	Values			
State	NA			
Zipcode NA				
District	NA			
Addon(s)/एडऑन				
Additional Details/अतिरिक्त विवरण				
Title for Optional Allowances 2	NA			
Title for Optional Allowances 3 NA				
Designation Mechanic - Automobile				
Title for Optional Allowances 1 Admin+ID card+ PVR charges @2%				

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Subhash Kumar	455001, General Manager Admin Office , Bank Note Press, Dewas	1	 Minimum daily wage (INR) exclusive of GST: 695 Bonus (INR per day): 57.89 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 13.9 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 ESI (INR per day): 22.59 Provident Fund (INR per day): 90.35 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 12

Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; Mazdoor/Labour (1)

Specification	Values
Core	
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Mazdoor/Labour
Educational Qualification	8th Pass
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years

Specification	Values			
State	NA			
Zipcode	NA			
District	NA			
Addon(s)/एडऑन				
Additional Details/अतिरिक्त विवरण				
Designation	Helper			
Title for Optional Allowances 2	NA			
Title for Optional Allowances 1	Admin+ID card+ PVR charges @2%			
Title for Optional Allowances 3	NA			

Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Subhash Kumar	455001, General Manager Admin Office , Bank Note Press, Dewas	1	 Minimum daily wage (INR) exclusive of GST: 494 Bonus (INR per day): 41.15 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 9.88 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 ESI (INR per day): 16.06 Provident Fund (INR per day): 64.22 Number of working days in a month: 26 Tenure/ Duration of Employment (in months): 12

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

3. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

The General Manager payable at Bank Note Press Dewas Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

4. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

5. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of

The General Manager payable at Bank Note Press Dewas

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

6. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

The General Manager payable at Bank Note Press Dewas

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

The General Manager Bank Note Press Dewas

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract

8. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

- 1. Participating bidder should submit unconditional acceptance of all the bid conditions including s cope of work, SLA, Payment Terms etc.
- 2. Non-disclosure undertaking: Participating bidder should submit non-disclosure undertaking for not sharing the privacy of this organization (by bidder or their personnel) to other firms/person etc. by any mode of means.

- 3.Payment Terms: The payment shall be made to the contractor through RTGS/NEFT are subject to deduction of tax(s), Cess livable by Government as per rules from time to time and will be made after the completion of every month or completion of assigned work on 10^{th} day of each month and after certification by user department. The bill must be submitted in triplicate after disbursement among the workers within 5 days. Further, the agency shall furnish a copy deposition of monthly E PF/ESIC challan returns along with etc. with the bill falling which amount as deemed fit by Bank No te Press, Dewas shall with hold in the next subsequent bill. The payment must be made before est ate Custodian/Officer (HR) or GM BNP representative, which should be duly authorized by him.
- 4. The bidder firm has to submit the documents as per the below eligibility criteria and the evaluat ion will be done considering the same:-
- a) For other firms: Experience & Past Performance: The bidder firm should have experience to per form at least one similar work in any one year during last five years ending on 31.03.2023.
- b) For MSE/Startup firm : Capability: The bidder must have an annual capacity to perform at least one similar work.
- 5. LD : If the supplier fails to deliver any or all of the goods or fails to perform the services within t he time frame(s) incorporated in the contract, SPMCIL shall, without prejudice to other rights and r emedies available to SPMCIL under the contract, deduct from the contract price, as liquidated dam ages, a sum equivalent to the $\frac{1}{2}$ % percent of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maxi mum deduction of the 10% of the delayed goods' or services' contract price(s).
- 6. GST Return: Supplier should file the GST returns for outward supplies in time. In case of any In put credit Lost to BNP by way of their failure to files GST returns in time, BNP reserves the right to withhold the payment of further supplies till production of evidence of filling of returns.
- Note:- (i) After accepting the contract additional SD must be deposited by firm whenev er financial implication would be amended due to minimum wages revision or incremen t of working days (i.e. 366 days in place of 360 days) or increment of manpower streng th etc.
- (ii) Participating bidder needs to submit all related documents along with the bid.
- (iii) For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:
- i. Purchase Order copy along with Tax invoice(s) with self-certification by the bidder that suppli es against the invoices have been executed.
- ii. Any other document in support of order execution like work completion certificate etc.

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Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process.
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the <u>General Terms and Conditions/सामान्य नियम और शर्त</u>, conditions stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्ते is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---