

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण/Bid Details                                                                                                                                                                                                     |                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| बिड बंद होने की तारीख/समय /Bid End Date/Time                                                                                                                                                                              | 20-03-2026 15:00:00                                                                                                                                                                                                                                         |
| बिड खुलने की तारीख/समय /Bid Opening Date/Time                                                                                                                                                                             | 20-03-2026 15:30:00                                                                                                                                                                                                                                         |
| बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)                                                                                                                                                 | 120 (Days)                                                                                                                                                                                                                                                  |
| मंत्रालय/राज्य का नाम/Ministry/State Name                                                                                                                                                                                 | Ministry Of Finance                                                                                                                                                                                                                                         |
| विभाग का नाम/Department Name                                                                                                                                                                                              | Department Of Economic Affairs                                                                                                                                                                                                                              |
| संगठन का नाम/Organisation Name                                                                                                                                                                                            | Security Printing And Minting Corporation Of India Limited (spmci)                                                                                                                                                                                          |
| कार्यालय का नाम/Office Name                                                                                                                                                                                               | Madhya Pradesh                                                                                                                                                                                                                                              |
| वस्तु श्रेणी /Item Category                                                                                                                                                                                               | Manpower Outsourcing Services - Minimum wage - Skilled; 8th class pass; Others , Manpower Outsourcing Services - Minimum wage - Skilled; 10th class pass and ITI; Others , Manpower Outsourcing Services - Minimum wage - Unskilled; 8th class pass; Others |
| अनुबंध अवधि /Contract Period                                                                                                                                                                                              | 1 Year(s)                                                                                                                                                                                                                                                   |
| वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover                                                                                                              | Yes   Complete                                                                                                                                                                                                                                              |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover                                                                                              | Yes   Complete                                                                                                                                                                                                                                              |
| विक्रेता से मांगे गए दस्तावेज़/Document required from seller                                                                                                                                                              | Certificate (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer                                |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid? | No                                                                                                                                                                                                                                                          |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या   / Minimum number of bids required to disable automatic bid extension                                                                                | 3                                                                                                                                                                                                                                                           |

| बिड विवरण/Bid Details                                                                                                             |                             |
|-----------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>        | 7                           |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>                                              | 2                           |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled                                                                                | No                          |
| बिड का प्रकार/Type of Bid                                                                                                         | Single Packet Bid           |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation | 2 Days                      |
| मूल्यांकन पद्धति/Evaluation Method                                                                                                | Total value wise evaluation |
| मध्यस्थता खंड/Arbitration Clause                                                                                                  | No                          |
| सुलह खंड/Mediation Clause                                                                                                         | No                          |

#### ईएमडी विवरण/EMD Detail

|                             |                     |
|-----------------------------|---------------------|
| एडवाइजरी बैंक/Advisory Bank | State Bank of India |
| ईएमडी राशि/EMD Amount       | 98847               |

#### ईपीबीजी विवरण /ePBG Detail

|                                                                   |                     |
|-------------------------------------------------------------------|---------------------|
| एडवाइजरी बैंक/Advisory Bank                                       | State Bank of India |
| ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)                           | 5.00                |
| ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months). | 14                  |

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई कटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### लाभार्थी /Beneficiary :

SPMCIL  
Bank Note Press  
(Collection A/c)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

|                               |     |
|-------------------------------|-----|
| एमआईआई अनुपालन/MII Compliance | Yes |
|-------------------------------|-----|

**एमएसई खरीद वरीयता/MSE Purchase Preference**

|                                                                                                                                                                              |     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference                                                                                                                                    | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X% | 15  |
| सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference                          | 100 |

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

Scope of work & Job description:[1770185173.pdf](#)

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per complied with The Code on Wages Act:[1770185192.pdf](#)

**Manpower Outsourcing Services - Minimum Wage - Skilled; 8th Class Pass; Others ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification                                                                            | मूल्य/ Values                     |
|-------------------------------------------------------------------------------------------------|-----------------------------------|
| <b>कोर / Core</b>                                                                               |                                   |
| Skill Category                                                                                  | Skilled                           |
| Educational Qualification                                                                       | 8th class pass                    |
| Type of Function                                                                                | Others                            |
| List of Profiles                                                                                | Driver - HMV                      |
| Specialization                                                                                  | Not Required                      |
| Post Graduation                                                                                 | Not Required                      |
| Specialization for PG                                                                           | Not Applicable                    |
| Experience                                                                                      | HMV license issued by the RTO     |
| State                                                                                           | NA                                |
| Zipcode                                                                                         | NA                                |
| District                                                                                        | NA                                |
| Is the Geographical presence of the Service Provider's office required in the consignee's State | No                                |
| Name of states/ UT for geographical presence is required                                        | Not Applicable                    |
| <b>एडऑन /Addon(s)</b>                                                                           |                                   |
| <b>अतिरिक्त विवरण /Additional Details</b>                                                       |                                   |
| Title for Optional Allowances 1                                                                 | Admin + ID Card+ PVR charges @ 2% |
| Designation                                                                                     | JCB Operator                      |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

|                                                                            |    |
|----------------------------------------------------------------------------|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|----------------------------------------------------------------------------|----|

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                  | संसाधनों की मात्रा / Number of Resources to be hired | अतिरिक्त आवश्यकता /Additional Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------|---------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1             | Siddharth Srivastava                                    | 455001,General Manager Admin Office , Bank Note Press, Dewas | 1                                                    | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 760</li> <li>• Bonus (INR per day) : 63.31</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 15.2</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 24.7</li> <li>• Provident Fund (INR per day) : 98.8</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

### Manpower Outsourcing Services - Minimum Wage - Skilled; 8th Class Pass; Others ( 2 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification      | मूल्य/ Values  |
|---------------------------|----------------|
| <b>कोर / Core</b>         |                |
| Skill Category            | Skilled        |
| Educational Qualification | 8th class pass |
| Type of Function          | Others         |

| विवरण/ Specification                                                                            | मूल्य/ Values                     |
|-------------------------------------------------------------------------------------------------|-----------------------------------|
| List of Profiles                                                                                | Driver - HMV                      |
| Specialization                                                                                  | Not Required                      |
| Post Graduation                                                                                 | Not Required                      |
| Specialization for PG                                                                           | Not Applicable                    |
| Experience                                                                                      | HMV license issued by the RTO     |
| State                                                                                           | NA                                |
| Zipcode                                                                                         | NA                                |
| District                                                                                        | NA                                |
| Is the Geographical presence of the Service Provider's office required in the consignee's State | No                                |
| Name of states/ UT for geographical presence is required                                        | Not Applicable                    |
| <b>एडऑन /Addon(s)</b>                                                                           |                                   |
| <b>अतिरिक्त विवरण /Additional Details</b>                                                       |                                   |
| Title for Optional Allowances 1                                                                 | Admin + ID Card+ PVR charges @ 2% |
| Designation                                                                                     | Vehicle Driver                    |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

|                                                                            |    |
|----------------------------------------------------------------------------|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|----------------------------------------------------------------------------|----|

**अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---------------------------------------------------------------|-------------|---------------------------------------------------------------|-------------------------------------------------|
|                   |                                                               |             |                                                               |                                                 |

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                        | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------|---------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1                 | Siddharth Srivastava                                          | 455001,General Manager<br>Admin Office , Bank Note Press,<br>Dewas | 2                                                             | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 760</li> <li>• Bonus (INR per day) : 63.31</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 15.2</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 24.7</li> <li>• Provident Fund (INR per day) : 98.8</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

### Manpower Outsourcing Services - Minimum Wage - Skilled; 8th Class Pass; Others ( 2 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification      | मूल्य/ Values  |
|---------------------------|----------------|
| <b>कोर / Core</b>         |                |
| Skill Category            | Skilled        |
| Educational Qualification | 8th class pass |
| Type of Function          | Others         |

| विवरण/ Specification                                                                            | मूल्य/ Values                     |
|-------------------------------------------------------------------------------------------------|-----------------------------------|
| List of Profiles                                                                                | Driver - HMV                      |
| Specialization                                                                                  | Not Required                      |
| Post Graduation                                                                                 | Not Required                      |
| Specialization for PG                                                                           | Not Applicable                    |
| Experience                                                                                      | HMV license issued by the RTO     |
| State                                                                                           | NA                                |
| Zipcode                                                                                         | NA                                |
| District                                                                                        | NA                                |
| Is the Geographical presence of the Service Provider's office required in the consignee's State | No                                |
| Name of states/ UT for geographical presence is required                                        | Not Applicable                    |
| <b>एडऑन /Addon(s)</b>                                                                           |                                   |
| <b>अतिरिक्त विवरण /Additional Details</b>                                                       |                                   |
| Title for Optional Allowances 1                                                                 | Admin + ID card+ PVR Charges @ 2% |
| Designation                                                                                     | Vehicle Driver                    |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

|                                                                            |    |
|----------------------------------------------------------------------------|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|----------------------------------------------------------------------------|----|

**अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---------------------------------------------------------------|-------------|---------------------------------------------------------------|-------------------------------------------------|
|                   |                                                               |             |                                                               |                                                 |

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                        | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------|---------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1                 | Siddharth Srivastava                                          | 455001,General Manager<br>Admin Office , Bank Note Press,<br>Dewas | 2                                                             | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 760</li> <li>• Bonus (INR per day) : 63.31</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 15.2</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 24.7</li> <li>• Provident Fund (INR per day) : 98.8</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

**Manpower Outsourcing Services - Minimum Wage - Skilled; 10th Class Pass And ITI; Others ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification      | मूल्य/ Values           |
|---------------------------|-------------------------|
| <b>कोर / Core</b>         |                         |
| Skill Category            | Skilled                 |
| Educational Qualification | 10th class pass and ITI |

| विवरण/ Specification                                                                            | मूल्य/ Values                     |
|-------------------------------------------------------------------------------------------------|-----------------------------------|
| Type of Function                                                                                | Others                            |
| List of Profiles                                                                                | Mechanic - Automobile             |
| Specialization                                                                                  | Not Required                      |
| Post Graduation                                                                                 | Not Required                      |
| Specialization for PG                                                                           | Not Applicable                    |
| Experience                                                                                      | ITI passed                        |
| State                                                                                           | NA                                |
| Zipcode                                                                                         | NA                                |
| District                                                                                        | NA                                |
| Is the Geographical presence of the Service Provider's office required in the consignee's State | No                                |
| Name of states/ UT for geographical presence is required                                        | Not Applicable                    |
| <b>एडऑन /Addon(s)</b>                                                                           |                                   |
| <b>अतिरिक्त विवरण /Additional Details</b>                                                       |                                   |
| Title for Optional Allowances 1                                                                 | Admin + ID card+ PVR Charges @ 2% |
| Designation                                                                                     | Mechanic- Automobile              |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

|                                                                            |    |
|----------------------------------------------------------------------------|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|----------------------------------------------------------------------------|----|

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---------------------------------------------------------------|-------------|---------------------------------------------------------------|-------------------------------------------------|
|                   |                                                               |             |                                                               |                                                 |

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                        | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------|---------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1                 | Siddharth Srivastava                                          | 455001,General Manager<br>Admin Office , Bank Note Press,<br>Dewas | 1                                                             | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 760</li> <li>• Bonus (INR per day) : 63.31</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 15.2</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 24.7</li> <li>• Provident Fund (INR per day) : 98.8</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

### Manpower Outsourcing Services - Minimum Wage - Skilled; 8th Class Pass; Others ( 3 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification      | मूल्य/ Values  |
|---------------------------|----------------|
| <b>कोर / Core</b>         |                |
| Skill Category            | Skilled        |
| Educational Qualification | 8th class pass |
| Type of Function          | Others         |

| विवरण/ Specification                                                                            | मूल्य/ Values                     |
|-------------------------------------------------------------------------------------------------|-----------------------------------|
| List of Profiles                                                                                | Forklift Operator                 |
| Specialization                                                                                  | Not Required                      |
| Post Graduation                                                                                 | Not Required                      |
| Specialization for PG                                                                           | Not Applicable                    |
| Experience                                                                                      | HMV license issued by the RTO     |
| State                                                                                           | NA                                |
| Zipcode                                                                                         | NA                                |
| District                                                                                        | NA                                |
| Is the Geographical presence of the Service Provider's office required in the consignee's State | No                                |
| Name of states/ UT for geographical presence is required                                        | Not Applicable                    |
| <b>एडऑन /Addon(s)</b>                                                                           |                                   |
| <b>अतिरिक्त विवरण /Additional Details</b>                                                       |                                   |
| Title for Optional Allowances 1                                                                 | Admin + ID card+ PVR Charges @ 2% |
| Designation                                                                                     | Forklift Operator                 |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

|                                                                            |    |
|----------------------------------------------------------------------------|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|----------------------------------------------------------------------------|----|

**अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---------------------------------------------------------------|-------------|---------------------------------------------------------------|-------------------------------------------------|
|                   |                                                               |             |                                                               |                                                 |

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                        | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------|---------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1                 | Siddharth Srivastava                                          | 455001,General Manager<br>Admin Office , Bank Note Press,<br>Dewas | 3                                                             | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 760</li> <li>• Bonus (INR per day) : 63.31</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 15.2</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 24.7</li> <li>• Provident Fund (INR per day) : 98.8</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

**Manpower Outsourcing Services - Minimum Wage - Skilled; 10th Class Pass And ITI; Others ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification      | मूल्य/ Values           |
|---------------------------|-------------------------|
| <b>कोर / Core</b>         |                         |
| Skill Category            | Skilled                 |
| Educational Qualification | 10th class pass and ITI |

| विवरण/ Specification                                                                            | मूल्य/ Values                     |
|-------------------------------------------------------------------------------------------------|-----------------------------------|
| Type of Function                                                                                | Others                            |
| List of Profiles                                                                                | Fitter                            |
| Specialization                                                                                  | Not Required                      |
| Post Graduation                                                                                 | Not Required                      |
| Specialization for PG                                                                           | Not Applicable                    |
| Experience                                                                                      | ITI passed                        |
| State                                                                                           | NA                                |
| Zipcode                                                                                         | NA                                |
| District                                                                                        | NA                                |
| Is the Geographical presence of the Service Provider's office required in the consignee's State | No                                |
| Name of states/ UT for geographical presence is required                                        | Not Applicable                    |
| <b>एडऑन /Addon(s)</b>                                                                           |                                   |
| <b>अतिरिक्त विवरण /Additional Details</b>                                                       |                                   |
| Title for Optional Allowances 1                                                                 | Admin + ID card+ PVR Charges @ 2% |
| Designation                                                                                     | Fitter                            |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

|                                                                            |    |
|----------------------------------------------------------------------------|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|----------------------------------------------------------------------------|----|

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---------------------------------------------------------------|-------------|---------------------------------------------------------------|-------------------------------------------------|
|                   |                                                               |             |                                                               |                                                 |

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                        | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------|---------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1                 | Siddharth Srivastava                                          | 455001,General Manager<br>Admin Office , Bank Note Press,<br>Dewas | 1                                                             | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 760</li> <li>• Bonus (INR per day) : 63.31</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 15.2</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 24.7</li> <li>• Provident Fund (INR per day) : 98.8</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

**Manpower Outsourcing Services - Minimum Wage - Skilled; 10th Class Pass And ITI; Others ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

| विवरण/ Specification      | मूल्य/ Values           |
|---------------------------|-------------------------|
| <b>कोर / Core</b>         |                         |
| Skill Category            | Skilled                 |
| Educational Qualification | 10th class pass and ITI |

| विवरण/ Specification                                                                            | मूल्य/ Values                     |
|-------------------------------------------------------------------------------------------------|-----------------------------------|
| Type of Function                                                                                | Others                            |
| List of Profiles                                                                                | Welder                            |
| Specialization                                                                                  | Not Required                      |
| Post Graduation                                                                                 | Not Required                      |
| Specialization for PG                                                                           | Not Applicable                    |
| Experience                                                                                      | ITI passed                        |
| State                                                                                           | NA                                |
| Zipcode                                                                                         | NA                                |
| District                                                                                        | NA                                |
| Is the Geographical presence of the Service Provider's office required in the consignee's State | No                                |
| Name of states/ UT for geographical presence is required                                        | Not Applicable                    |
| <b>एडऑन /Addons</b>                                                                             |                                   |
| <b>अतिरिक्त विवरण /Additional Details</b>                                                       |                                   |
| Title for Optional Allowances 1                                                                 | Admin + ID card+ PVR Charges @ 2% |
| Designation                                                                                     | Welder                            |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

|                                                                            |    |
|----------------------------------------------------------------------------|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|----------------------------------------------------------------------------|----|

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---------------------------------------------------------------|-------------|---------------------------------------------------------------|-------------------------------------------------|
|                   |                                                               |             |                                                               |                                                 |

| क्र.सं./S.No. | परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address                                                  | संसाधनों की मात्रा / Number of Resources to be hired | अतिरिक्त आवश्यकता /Additional Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------|---------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1             | Siddharth Srivastava                                    | 455001,General Manager Admin Office , Bank Note Press, Dewas | 1                                                    | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 760</li> <li>• Bonus (INR per day) : 63.31</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 15.2</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 24.7</li> <li>• Provident Fund (INR per day) : 98.8</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

### Manpower Outsourcing Services - Minimum Wage - Unskilled; 8th Class Pass; Others ( 1 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification      | मूल्य/ Values  |
|---------------------------|----------------|
| <b>कोर / Core</b>         |                |
| Skill Category            | Unskilled      |
| Educational Qualification | 8th class pass |

| विवरण/ Specification                                                                            | मूल्य/ Values                     |
|-------------------------------------------------------------------------------------------------|-----------------------------------|
| Type of Function                                                                                | Others                            |
| List of Profiles                                                                                | Helper                            |
| Specialization                                                                                  | Not Required                      |
| Post Graduation                                                                                 | Not Required                      |
| Specialization for PG                                                                           | Not Applicable                    |
| Experience                                                                                      | 0 to 3 Years                      |
| State                                                                                           | NA                                |
| Zipcode                                                                                         | NA                                |
| District                                                                                        | NA                                |
| Is the Geographical presence of the Service Provider's office required in the consignee's State | No                                |
| Name of states/ UT for geographical presence is required                                        | Not Applicable                    |
| <b>एडऑन /Addon(s)</b>                                                                           |                                   |
| <b>अतिरिक्त विवरण /Additional Details</b>                                                       |                                   |
| Title for Optional Allowances 1                                                                 | Admin + ID card+ PVR Charges @ 2% |
| Designation                                                                                     | Helper                            |

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

|                                                                            |    |
|----------------------------------------------------------------------------|----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | No |
|----------------------------------------------------------------------------|----|

**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement |
|-------------------|---------------------------------------------------------------|-------------|---------------------------------------------------------------|-------------------------------------------------|
|                   |                                                               |             |                                                               |                                                 |

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                                        | संसाधनों की मात्रा<br>/ Number of<br>Resources to<br>be hired | अतिरिक्त आवश्यकता<br>/Additional<br>Requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------|---------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1                 | Siddharth Srivastava                                          | 455001,General Manager<br>Admin Office , Bank Note Press,<br>Dewas | 1                                                             | <ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 541</li> <li>• Bonus (INR per day) : 45.07</li> <li>• EDLI (INR per day) : 0</li> <li>• EPF Admin Charge (INR per day) : 0</li> <li>• Optional Allowances 1 (INR per day) : 10.82</li> <li>• Optional Allowances 2 (INR per day) : 0</li> <li>• Optional Allowances 3 (INR per day) : 0</li> <li>• Estimated Number of Overtime Hours per Resource per Month : 0</li> <li>• Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST) : 0</li> <li>• ESI (INR per day) : 17.58</li> <li>• Provident Fund (INR per day) : 70.33</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul> |

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 3. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

SPMCIL Bank Note Press Collection A/c  
payable at  
Dewas

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

### 4. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

SPMCIL Bank Note Press Collection A/c Dewas

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

### 5. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

SPMCIL Bank Note Press Collection A/c  
payable at  
Dewas

. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

### 6. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

SPMCIL Bank Note Press Collection A/c  
payable at  
Dewas

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

### 7. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

SPMCIL Bank Note Press Collection A/c Dewas

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

### 8. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. Participating bidder should submit unconditional acceptance of all the bid conditions including scope of work, payment terms etc.
2. **Non-disclosure undertaking:-** Participating bidder should submit non-disclosure undertaking for or not sharing the privacy of the organization (bidder or their personnel) to other firms/ person etc. by any mode or means.

3. **Payment Terms:-**

a. The contract/vendor shall submit the bill/invoice in triplicate after disbursement of wages among the works with deposition of monthly EPF/ESIC challans, proof of wages paid to workers as per condition of the service leave agreement etc.

b. The payment against the invoice/bills shall be made to contractor/vendor through RTGS/NEFT subject to deduction of tax(s), cess liability by government as per rules from time to time.

The payment will be done through RTGS Only.

Paying Authority: HOF, Bank Note Press, Dewas.

The firm has to submit bank details along with invoice mentioning Beneficiary.

**Name:**

**Account Number:**

**IFSC Code:**

**Address and Branch Details.**

4. **Duration of Contract:** The period of contract shall be for One years.
5. **GST Return:** Supplier should file the GST returns for outward supplies in time. In case of any input credit lost to BNP by way of their failure to file GST returns in time, BNP reserves the right to withhold the payment of further supplied till production of evidence of filing of returns.
6. **Liquidated Damages:** If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the SPMCIL under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the ½% percent of the delivered price of the delayed goods and/or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods or services contract price(s).
7. The bidder firm has to submit the documents as per the below eligibility criteria and the evaluation will be done considering the same:-
  - a. **Experience and Past performance:** The bidder should have experience of having successfully supplied the manpower services for 1728 man-days of tendered requirement in any one of the last five years ending on 31.03.2025.
  - b. **Capability:** The bidder must have capability to provide the relevant services.
  - c. **Financial Standing:**
    - i. The average annual financial turnover of the bidder during the last three years, ending on 31.03.2025, should be at least Rs.19,76,932.85/- as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/Cost Accountant in India or equivalent countries.
    - ii. The net worth of the bidder firm should:-
      - a) Not be negative on 31st March 2025

b) Not have eroded by more than 30% in the last three years, ending on 31st March 2025.

**Note:**

1. To ascertain this criteria net worth of initial and last financial year should be compared.
2. MSEs and Start-ups (registered for the tendered services) shall be exempted from eligibility criteria 7(a) and 7(c).

**8. At the time of submitting the offer, bidder has to submit the following:**

a) Sealed and Signed Scope of work.

b) Sealed and signed bid document as an acceptance of all terms and conditions mentioned in the bid without any deviation.

**c) Blacklisted Undertaking:-**

Undertaking/Declaration certificate that you are currently not suspended/Banned/Blacklisted by any ministry/ department of govt. of India or by any state govt. for business dealing.

**d) Land border sharing :-**

Bidders should submit undertaking regarding Compliance of Restrictions under Rule 144 (xi) of GFR 2017 as per DOE Order (Public Procurement No.4) dated 23.02.2023 (as amended from time to time) regarding restrictions on procurement from a bidder of a country which shares a land border with India as follows:

**Undertaking regarding of Land Border Sharing Clause**

To,

M/s Security Printing And Minting Corporation of India Limited

Ref : - GEM/BID/2025/B/XXXXXX Dated : - XX/XX/XXXX

Dear Sir,

We have read the clause regarding provisions for procurement from a Bidder which share a land border with India, we certify that, bidder M/s (Name of Bidder) is:

(i) Not from such a country [ ]

(ii) If from such a country, has been registered with the Competent Authority. [ ]

(Evidence of valid registration by the Competent Authority shall be attached)

**(Bidder is to tick appropriate option ( ) above.**

We hereby certify that bidder M/s (Name of Bidder) fulfills all requirement in this regard and is eligible to be considered against the tender.

{Signature of Authorized Signatory of Bidder}

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Seal :

e) **Anti-Bribery clause:-** By participating in this tender, the suppliers/Vendors/Contractors are deemed to have undertaken that they shall not give or take, any financial or non-financial bribe, to or from anyone during the tender or during the execution of the contract thereafter and if they notice any such incident happening, they shall report it to Vigilance

f). **ZED & LEAN Certification:**

Government of India has launched scheme for obtaining ZED & LEAN certification to MSE vendors. Accordingly, bidders are requested to obtain these certification to ensure minimum wastage in production process which shall ultimately result In cost cutting & improvement in efficiency.

For further clarification & assistance bidders are requested to go through website of ZED & LEAN certification scheme, links of which are as follows:

ZED: <https://zed.msme.gov.in/>

LEAN: <https://lean.msme.gov.in/>

**NOTE: These certification shall not have any impact on eligibility criteria for qualification in tender.**

g). **GIT & GCC:** Bidders are requested to go through link provided below regarding GIT (General instructions to Tenderer) & GCC (General conditions of contract) and submit an undertaking that bidder has read & unconditionally accepted all the clauses of GIT & GCC. In case if there is any contradictory provision between GeM GTC and SPMCIL GIT & GCC then provision given in GIT & GCC of SPMCIL shall prevail.

GIT: <https://www.spmcil.com/spmcil/UploadDocument/GIT.pdf>

GCC: <https://www.spmcil.com/spmcil/UploadDocument/GCC.pdf>

**9. Documents Checklist:-**

The participating bidder has to submit the documents as per following mentioned order:-

1. Latest Udyam Certificate (only if applying for MSE purchase preference or EMD exemption)
2. Eligibility documents -
  - a. For MSE/ Startup Firms: Capability :- As per Eligibility Criteria mentioned in the Bid Document.
  - b. For Other Firms: Experience and Past Performance :- Purchase Order copy(s) along with Tax Invoice(s) with self-certification by the bidder that supplied against the invoices have been executed . Any other document in support of order execution like work completion certificate etc.
3. Documents regarding Financial Standing: Balance sheet and Profit & Loss Statement for last 03 financial years ending on 31 st March 2025 duly certified by Chartered Accountant.

4. Sealed and Signed GeM Bid (Tender) Document.
5. Sealed and Signed Scope of work (as attached in the bid document.)
6. Undertaking/Declaration certificate that you are currently not suspended/Banned/Blacklisted by any ministry/department of govt. of India or by any state govt. for business dealing and land border sharing clause undertaking.

10. **Note:-**

- a) After accepting the contract additional SD must be deposited by firm whenever financial implication would be amended due to minimum wages revision/increment of working days/increment of manpower strength etc.
- b) The quoted rates shall not be less than the minimum wage fixed/notified by the State Government - where the service is performed and shall include all statutory obligations. However bids with any element of cost over and above such minimum wage (or below it) shall be treated as 'Nil' price quotation and would be rejected. The service provider shall be liable for all kinds of dues payable in respect of all personnel provided under the contract and the Procuring Entity shall not be liable for any dues for availing the services of the personnel. The service provider should ensure that persons to be deployed are not alcoholic, drug addict and not indulge in any activity prejudicial to the interest of the Procuring Entity. The service provider shall ensure to get the Police verification for all the manpower deployed by them and the contractor should ensure that the manpower deputed should bear good moral character.
- c) Participating bidder needs to submit all related documents along with the bid.

## अस्वीकरण/**Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.

13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने

व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

